**Group Project Proposal (Improvement for Ethics Risk)**

Course code: COMP 3511B

Team No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Student ID #1: |  | Student ID #4: |  |
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| Student ID #2: |  | Student ID #5: |  |
| Student Name #2: |  | Student Name #5: |  |
| Student ID #3: |  | Student ID #6: |  |
| Student Name #3: |  | Student Name #6: |  |

### Guidelines

1. Proposal submit should be within 6 pages with diagrams/tables for this assignment (included cover page but not for reference page). Please also submit presentation slide for 15min (10min presentation & 5min Q&A) together with the proposal.

2. Make sure that you have carefully read and fully understood the questions before answering them. Answer the questions fully but concisely and as directly as possible.

3. Answer all questions in your own words. Do not copy any text from the casebook, readings or other sources. **The assignment must be your group work only.**

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| **Plagiarism declaration:** |
| **1. I know that plagiarism is wrong. Plagiarism is to use another’s work and pretend that it is one’s own.**  **2. This assignment is my own work.**  **3. I have not allowed, and will not allow, anyone to copy my work with the intention of passing it off as his or her own work.**  **4. I acknowledge that copying someone else’s assignment (or part of it) is wrong, and declare that my assignments are my own work.** |

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| Executive Summary of Proposal (within this page) Summarize your improvement plan for implementing different techniques to solve the ethics problem in corporation and enhancing the management so as to reduce ethical risks.   1. **Current State** 2. **Proposal Initiative** 3. **Plan of action and criteria for success** 4. **Conclusion** |

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| Current state Describe the current state of your chosen organization. (Within this page)  Questions to be considered\*:   * Consider current environment, product and service. * What technology or method assists managers and other employees with efficiency and productivity. * Does the organization rely on cost leadership, differentiation, or focus? * Are you able to use any of quality improvement tools to innovate in ways that may bring new value to the organization? * Your report should include a section detailing how quality improvement technologies are currently being deployed in the organization, as well as a section that outlines the organization’s quality improvement plan. |

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| Proposed initiative Outline your proposed solution for using Plan Do Check Act including different management standards or ethics tools in your chosen organization & ethics problem to achieve risk reduction. (Within this page)  Questions to be considered\*:   * Setting a vision or desired future state is the process of defining the desired pathway for an improvement technology’s deployment. * Describe how “selected policies and technologies and standards” will impact cost leadership, differentiation, or focus to give you a competitive edge. * Consider the technical or managerial requirements of rolling out “selected ethics improvement technologies / standards” across the areas you have identified in current state. |

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| Plan of action and criteria for success Detail your plan of the improvement action for using proposed solution in your chosen organization for solving ethics problem. (Within this page)  Questions to be considered\*:   * How might the use of new policies / technology in your organization impact employees, management, and jobs? * Will there be any opportunity to upskill or reskill employees? * Which roles will technologies play, and which roles will people play? * Are there any ethical concerns involved with the initiatives you proposed in your assignments? |

1. **Project Charter**

(Please fill the Project Charter for your plan.)

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| **Business Case** | **Milestone** |
| BSC Customer directly booking through SBS (Service Booking System) was not convenience (only fix IP in company) and not user friendly (unclear selection).  Problem Statement:  SBS interface is not user friendly and not flexible enough.  To reduce lead time by 30% (Depends on SBS design and may be changed) | |  |  | | --- | --- | | **Date** | **Milestone & Release** | | Jul 19 | Project Start (Define project charter) | | Aug 2 | Analysis of Lead Time (Not complete data in SBS) | | Sep 10 | Current Status AI-IS Study | | Oct 10 | Document Issues in Current System | | Oct 23 | To-Be Map | | Nov 20 | Expected Benefits Agreed by User | | Nov 30 | Implement short term To-Be Map | | Dec 30 | Work with IT on To-Be Map | |
| **Goal** | **Scope** |
| To enhance AS-IS system to more simple for operation by both customer and CSO. | In: SBS  Out: Enhance SBS for customer direct booking |
| **Team** | **Benefits & Cost** |
| Team Leader: Lotto  Sponsor: EU  Members:  BSC: AC  CSO: PL, VY  IT: MC, AL | Tangible: $  Intangible: |

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| Reference (If any) |

**END**